A. SETTINGS AND MAINTENANCE

1. System Default Gst Settings

Fig. 1

In a local second se								
- System	System Malaysia GST Setting							_
GST	🔽 Enable GS	✓ Enable GST Effective Date 01/01/2014 ▼ Filling Frequency 3 ▼ Quarterly						
 System Preferences Point Of Sales 	T Default Co	mpound Tax	for Stock					
	TaxCode	Tax Desc				TaxOption	Account	^
	TX	TX · Purch	ases with GST i	ncurred a	t 6% and di	e PURCHASE	42310-MGST	
	TX-E43	TX-E43 - F	urchase with G	ST incurre	d directly a	N PURCHASE	42310-MGST	
	TX-N43	TX-N43 - Purchase with GST incurred directly att PURCHASE 42310-N						
	TX-RE	TX-RE - Purchase with GST incurred that is not c PURCHASE 42310-						
	ZP	ZP - Purchase from GST-registered supplier with PURCHASE					42310-MGST	101
	ZRE ZRE - Exportation of goods or services which are SUPPLY 42350-MGST							
	<	er 1	Tax Rate (%)	Tax Co	de		>	
	Sales Tax 42350-MG	ist	Tax Rate (%)	Tax Co	de		>	
	< Sales Tax 42350-MG Purchases	IST	Tax Rate (%) 6.00 Tax Rate (%)	Tax Co SR	de 		>	
	< Sales Tax 42350-MG Purchases 42310-MG	IST Tax IST	Tax Rate (%) 6.00 Tax Rate (%) 6.00	Tax Co SR TX	de 		>	
	 Sales Tax 42350-MG Purchases 42310-MG Sales Non 	IST Tax IST Tax	Tax Rate (%) 6.00 Tax Rate (%) 6.00 Tax Rate (%)	Tax Co SR TX	de 		>	
	 Sales Tax 42350-MG Purchases 42310-MG Sales Non 42350-MG 	IST Tax IST ITax IST	Tax Rate (%) 6.00 Tax Rate (%) 6.00 Tax Rate (%) 0.00	Tax Co SR TX ZRL	de 		>	
	 Sales Tax 42350-MG Purchases 42310-MG Sales Non 42350-MG Purchase 	IST Tax IST IST Non Tax	Tax Rate (%) 6.00 Tax Rate (%) 6.00 Tax Rate (%) 0.00 Tax Rate (%)	Tax Co SR TX ZRL	de 		>	
	 Sales Tax 42350-MG Purchases 42310-MG Sales Non 42350-MG Purchase 42310-MG 	IST Tax IST IST Non Tax	Tax Rate (%) 6.00 Tax Rate (%) 6.00 Tax Rate (%) 0.00 Tax Rate (%) 0.00	Tax Co SR TX ZRL ZP	de 		,	

- i. During upgrading, by default new GST Account Codes and Tax Codes will be created.
- ii. In new database, by default new GST Account Codes and Tax Codes is available.
- iii. Ensure that all the account codes and also the Tax Code are set (Fig. 1). System default GST settings are based on the standard requirements.
- iv. [Enable GST] if enabled, then in Stock Maintenance screen, the [GST Item] will automatically enable.
- v. [Default Compound Tax For Stock] if enabled, then in Stock Maintenance screen, the [GST Compound Tax] will automatically enable.
- vi. The effective had been pre-set to 01/4/2015. Set the company GST taxable period.

2. Company Setup

Fig. 2

Save Cancel Company Name Smatt Retell ROC # 123456-x GST Code User-GST-Nbr-01 Address ADDRESS 1 ADDRESS 2 ADDRESS 3 ADDRESS 4 ADDRESS 4 Telephone No 03-56214593 Fax 03-56214594 Email ichard@smat-acc.com Vebsite www.smat-acc.com	
Company Name Smart Retal ROC # 123456-x GST Code User-GST-Nbr-01 Address ADDRESS 1 ADDRESS 2 ADDRESS 3 ADDRESS 4 Telephone No 03:56214593 Fax 03:56214594 Email inchard@smart-acc.com Website www.smart-acc.com	
RDC # 123456-x GST Code User-GST-Nbr-01 Address ADDRESS 1 ADDRESS 2 ADDRESS 3 ADDRESS 4 ADDRESS 4 Telephone No 03-56214593 Fax 03-56214594 Email inchard@smart-acc.com Website www.smart-acc.com Picture Inchard@smart-acc.com	-
Address ADDRESS 1 ADDRESS 2 ADDRESS 3 ADDRESS 4 Telephone No 03:56214593 Fax 03:56214594 Email fichard@smart-acc.com Website www.smart-acc.com	1
ADDRESS 2 ADDRESS 3 ADDRESS 4 Telephone No 03:56214593 Fax 03:56214594 Email inchard@smart-acc.com Website www.smart-acc.com	
ADDRESS 3 ADDRESS 4 Telephone No 03-56214593 Fax 03-56214594 Email inchard@smart-acc.com Website www.smart-acc.com Picture Image: Comparison of Comparison	
ADDRESS 4 Telephone No 03-56214593 Fax 03-56214594 Email irichard@smart-acc.com Website www.smart-acc.com Picture Image: Comparison of the state o	
Telephone No 03-56214593 Fax 03-56214594 Email richard@smart-acc.com Website www.smart-acc.com Picture Image: Comment and Comm	
Fax 03-56214594 Email richard@smart-acc.com Website www.smart-acc.com Picture	
Email /richard@smart-acc.com Website /www.smart-acc.com Picture	
Website www.smart-acc.com Picture	
Picture	
* Double click to insert image. * Right click to remove image. <u>Actual Preview</u> Thursday, 06 March	2014

Ensure that the column [GST Code] (Fig. 2) of the user company is keyed in. This is extremely important for reporting and submissions to Kastam.

3. Customer/Supplier Maintenance

a. Supplier Maintenance

Fig. 3

8	SmartBiz SQL (Standard) - 2014.1 - [Card File]	- 🕫 🗙
< File > < System	Setup > < Supplier > < Customer > < Cash Book > < GL > <inventory> < P.O.S > < Report/Analysis > < GST Malaysia > < Tools > < Help ></inventory>	
Smart Accounting	Card File	
Customer	N 4 🕨 🕅 🔀 📝 🚮 📓 🗇 🕼 🎕 🎬 📾 🚄 Search	%
940	Browse View	
Quotation	Code BUDU-POIL Roc No. GST Code	
<u> </u>	Name Budu Palm OI C Both	
SD / Job Sheet	Namel Password Patient GST Registred Gate	
-80	Detail Information 2 Contact Information 3 Other Information 6 Stock Group Discourt 7 Reconnected Price	
	CA Dustoner >C& Suppler >C	1
Delivery Order	Debtor Acc 31000 ··· Ceditor Acc 40000 ··· F	
	Open Ball RM 0.00 Open Balance RM 0.00 Balance RM 31.598.00 RMCD Approval No	
	RM 0.00 RM 31,588.00 RMCD No. 321	
Cash Sales	Balance RM 0.00 Credit Limit RM 0.00 Credit Term CASH Document Group	
-INV	RM BODOINV	
Invoice	Credit Term [CASH] C Miscellanous >	
AN	Credit Link RM 0.00 Bare Not Date of Bith	
	V Alove Exceed Credit Limit	
Credit Note	Stock Price 1 Stock Price	
40J	Sales Rep. NA	
Adjustment	Muhi Level Discount :	
	Level 1 0.00 Level 3 0.00	
	Lovel 2 0.00 Lovel 4 0.00	
funda	MSIC	
Cash Book		
Table Maintenance		
Enquiry		
U		,

- i. Key In Supplier Code, Name, ROC No. and GST No.
- ii. If this is a Supplier, mark (Supplier)
- iii. Ensure that the column [GST Code] (Fig. 3) of the supplier is keyed in. This is extremely important for reporting and submissions to Kastam. [GST Registered] check box will automatically enable once this code is keyed in.
- iv. If this is a Self Bill Supplier, ensure the check box [] Self Billing is enable and the RMCD (Royal Malaysian Customs Department) Approval No. is keyed in. Ensure also that the Document Group is created at [Document Number] setting for this Supplier (This is a requirement of RMCD). This will ensure that during Supplier Invoice transaction, the Invoice Number will be automatically generated.
- v. Key in the address and other information.

b. Customer Maintenance

Fig. 3					
8		SmartBiz SQL (Star	ndard) - 2014.1 - [Card File]		- 0 ×
< File > < System	Setup > < Supplier > < Customer > < Cash	Book > < GL > <inventory> < P.O.S > < Rep</inventory>	ort/Analysis > < GST Malaysia >	< Tools > < Help >	
Smart Accounting	Card File				
Customer		🗈 🍳 🖀 📾 🎿 Search			<u>%</u>
eno	Browse View				
Quotation	Code BUDU-P-OIL	Roc No.	C Contener	le	
	Name Budu Palm Dil		© Suppler BUDU-N	-0-GST	
\$	Name1	Password.	C Both		
S0 / Job Sheet	Currency RM Print Stateme	ent 🔽 GST Registered	Active		
	1. Detail Information 2. Contact Information 3. Ott	her Information 6. Stock Group Discount 7. Recomended	d Price		
	< As Customer >	< As Supplier >	_ <set< th=""><th>J-Billed Option></th><th></th></set<>	J-Billed Option>	
Delivery Order	Debtor Acc. 31000	Creditor Acc 40000	S	Jelf Billing	
S	Open Bal. RM 0.00	Open Balance RM 0.00 Balance	RM 31,588.00 RMC	D Approval No	
Cash Sales	Balance BM 000	Crante Linux BM 000 Crante Term	CASH III Des	no the out	
.169			BUC	JUINV	
	Confi Terry CARL				
Invoice		< Miscellanous >			
	Configuration Configuration Configuration	Company BUDU-P-OIL Group	NA		
S	Fi Allen Surred Cardeline)	Race NA Date of Birt	h 💌		
Credit Note	Stock Price	Notes			
ADJ	Sales Rep. NA				
	Multi Lanal Direct at 1				
Adjustment					
	Level 1 0.00 Level 3 0.00				
	Level 2 0.00 Level 4 0.00	1			
Supplier	MSIC				
Cash Book					
Table Maintenance					
Enquiry					
U U	censed to : SMART RETAIL	User Login : SMART - SMART	Application Type : LAN	Smart Retail (Malaysia GST) - 2016	

- i. Key In Customer Code, Name, ROC No. and GST No.
- ii. If this is a Customer, mark (Customer)
- iii. Ensure that the column [GST Code] (Fig. 3) of the supplier is keyed in. This is extremely important for reporting and submissions to Kastam. [GST Registered] check box will automatically enable once this code is keyed in.
- iv. Key in the address and other information.

4. Stock Maintenance

Fig. 4						
8		SmartBiz	SQL (Standard) - 2	014.1 - [Stock Items]		- 8 ×
< <u>File</u> > < System Setup > < S	upplier > < <u>C</u> ustomer > < Cash <u>B</u> ook > < <u>G</u> l	L> <jnventory> < P.O.</jnventory>	.S > < <u>R</u> eport/Analysi	is > < GST M <u>a</u> laysia > < (<u>T</u> ools > < <u>H</u> elp >	
Smart Accounting Stock Items						
Customer N 4 >	N 🖹 🗶 📝 🖬 🐹 🖆 🗈 🍳 🖀	💼 🍜 🎦 🛛 Search 🗌				%
Browse View	<i>N</i>					•
Quotation	BarCode		< Stock Type >			
JAA AM	jaa		(* Stock	Du/D Stud Date	·	
Descript	on		C Non Stock	FWP Start Date	v	
S0 / Job Sheet Descript	Inci		C Service	Pu/P Evoire Date	-	
-80	units.			FWF Exply Date	হা	
ISBN	Article Number			Tax Code (Supply)		
Delivery Order				SR ···		
Cash Sales	e Stock Item Allow Exceed Min. Price I No Stock Item POS Open Price Item GST Compound Tax arthly 2 Compatible Stock 3 Counter 4.8.0.M	Weight Item Consignment Stock	Misc 8. POS Price	Tax Code (Purchase)	а	
Cost & P	hice >	Brand & Group >				
Costing	Average	Brand NA	Size	NA		
Invoice	50.00 Commission	Group GST	Unit Of Measur	e linit		
Pice 1	100.00 By Amount By Percent	Category NA	Margin			
Dire 2		Colour NA	Watanty Perio	d Month(s)		
Liedt Note Pilce 2		in lun		- 1		
ADJ Price 3		(Notes >				
Price 4						
Adjustment Price 5						
< Qty>						
	Allow Negative Qty					
Supplier Minimum						
Cash Book ReDider	0.00					
Table Maintenance Balance	4,534.00	Print Notes				
Enquiry						
Licensed to : SN	IART RETAIL User L	ogin : SMART - SMART	Applica	tion Type : LAN Sma	art Retail (Malaysia GST) - 2016	

- a. During creating of new stock (and upgrading), by default the GST Tax Code for all Stock Code will follow the default Tax Code set in System Setting.
- b. If [Default Compound Tax For Stock] is enable at System Default Gst Settings, then all new stock maintenance will have [GST Compound Tax] enable automatically. This option will set the price of the Stock Item to be inclusive of GST.

Example:			
Stock	Price	Actual Price	GST
Item A	RM 100.00.	RM 94.34	RM 5.66
		(RM 100 / 1.06)	