



How To Do Payment For Malaysia GST

1. Payment (Other Payment)

It is important to ensure that the settings here are accurate before starting any transactions

Fig. 1

Account	Dept	Applied Amt	Notes	Description	JobNo	IsGSTTaxExc	AcGSTTaxCode	GSTAccD	GSTDepD	GSTDescD	GSTRateD
81001	COM	6,570.00	Supplier AA	Provision for Bad Debts	NA	<input type="checkbox"/>	AJP	42223-MG	COM	AJP - Purchase Adjustment GST 6%	6.00

- Select Type [Other Payment] (If the transaction is for received payment to supplier which amount owing had been transfer to Bad Debts relief, then choose the Supplier Code and correct currency and exchange rate).
- Key in the amount in the currency chosen. Key in also the particulars of [Cheque#], if any.
- At the screen below, select the correct account code. (If the transaction is for payment to supplier which amount owing had been transfer to Bad Debts relief, then select Provision For Bad Debts code). Key in the amount.
- If the transaction involves GST Tax Code, select the correct Tax Code, otherwise leave blank at the GST Tax Code (If the transaction is for payment to supplier which amount owing had been transfer to Bad Debts relief, then Un-tick the [IsGSTTaxExc] and select Tax Code "AJP").

Notes:

For Payment transaction on Supplier Payment, there is no need to have any GST Tax Code.

Disclaimer:

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2. Payment (Other Payment) - Payment To Kastam On GST

It is important to ensure that the settings here are accurate before starting any transactions

Call out the [GST Payable/Claimable Listing] from <GST Malaysia> - <B. Month GST Report> - <7. GST Payable/Claimable Listing >

Fig. 2

Smart Retail (Malaysia GST) - 2014

GST Payable/Claimable Listing

Date : 01/01/14 To 31/01/14

Printed By : SMART
Printed Date : 14/08/2014

Jan 2014

PURCHASE

Date	Doc No	Description	Amount	GST Before IRR	IRR	GST After IRR	Code
05/01/2014	003	Import Item C	20,000.00	1,200.00	78.65 %	1,200.00	IM
06/01/2014	004	Import Item D	5,000.00	300.00	78.65 %	300.00	IM
			25,000.00	1,500.00		1,500.00	
01/01/2014	001	Purchase Item A	10,000.00	600.00	78.65 %	600.00	TX
02/01/2014	002	Purchase Item B	8,000.00	480.00	78.65 %	480.00	TX
25/01/2014	025	Purchase Item V	1,000.00	60.00	78.65 %	60.00	TX
26/01/2014	026	Purchase Item W	1,200.00	72.00	78.65 %	72.00	TX
			20,200.00	1,212.00		1,212.00	
19/01/2014	017	Purchase Item N	2,500.00	150.00	78.65 %	150.00	TX-E43
20/01/2014	018	Purchase Item L	25,000.00	1,500.00	78.65 %	1,500.00	TX-E43
			27,500.00	1,650.00		1,650.00	
23/01/2014	019	Purchase Item R	1,000.00	60.00	78.65 %	0.00	TX-N43
24/01/2014	020	Purchase Item S	2,800.00	168.00	78.65 %	0.00	TX-N43
			3,800.00	228.00		0.00	
23/01/2014	021	Purchase item X Concrete Mix Claimable	4,000.00	240.00	78.65 %	188.76	TX-RE
24/01/2014	022	Purchase item Y Rent Tower Crane	9,000.00	540.00	78.65 %	424.71	TX-RE
			13,000.00	780.00		613.47	

SUPPLY

Date	Doc No	Description	Amount	GST Before IRR	IRR	GST After IRR	Code
11/01/2014	INV0009	Supply Item A2	28,000.00	1,680.00	78.65 %	1,680.00	DS
12/01/2014	INV0010	Supply Item B2	26,000.00	1,560.00	78.65 %	1,560.00	DS
			54,000.00	3,240.00		3,240.00	
01/01/2014	INV0001	Supply Item A1	10,000.00	600.00	78.65 %	600.00	SR
02/01/2014	INV0002	Supply Item B1	13,000.00	780.00	78.65 %	780.00	SR
23/01/2014	INV0019	Supply Item A7	30,000.00	1,800.00	78.65 %	1,800.00	SR
24/01/2014	INV0020	Supply Item B7	25,000.00	1,500.00	78.65 %	1,500.00	SR
			78,000.00	4,680.00		4,680.00	

	Debit	Credit
GST Amount Payable (Item 5b-6b)	0.00	2,944.53
AJP	0.00	0.00
AJS	0.00	0.00
BL	0.00	3,300.00
IM	0.00	1,500.00
TX	0.00	1,212.00
TX-E43	0.00	1,650.00
TX-N43	0.00	228.00
TX-RE	0.00	780.00
DS	3,240.00	0.00
SR	4,680.00	0.00
GST Expenses	3,894.53	0.00

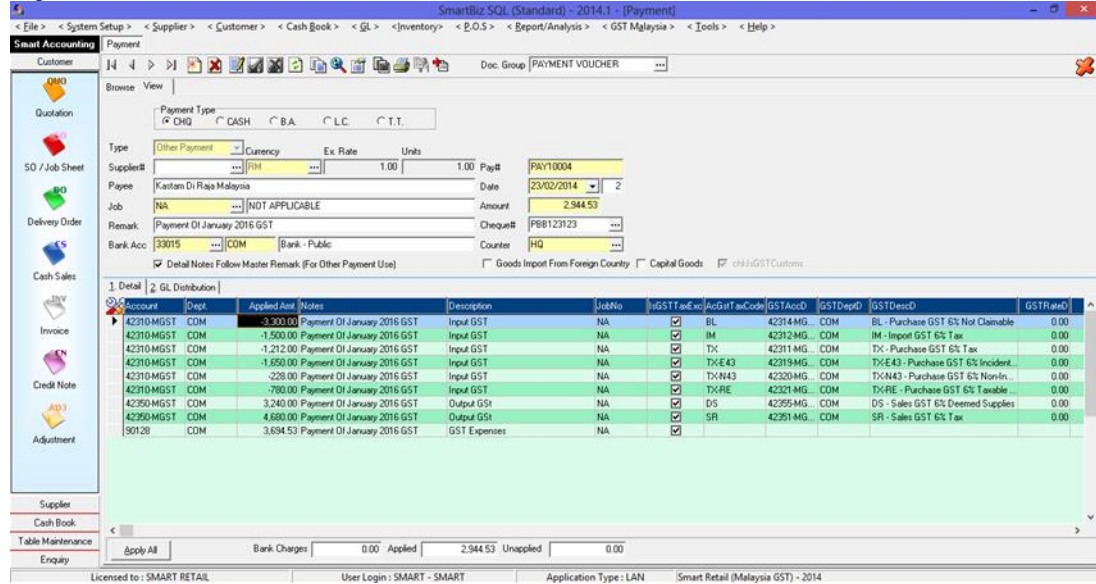
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- i. From the above report, perform a Payment transaction (when the report specifies GST Amount Payable).

Fig. 3



- ii. Select the Payment Type.
- iii. Select type [Other Payment].
- iv. Key in the Payee particulars and Remarks.
- v. Choose the Bank Account Code.
- vi. Document Number will be automatically generated when save. You can type in your own document number if required. Key in the date of payment.
- vii. Key in the amount and also the cheque number (if payment by cheque).
- viii. Ensure that the [chkIsGSTCustoms] is marked for this transaction. Marking [chkIsGSTCustoms] will ensure that the GST will not be calculated for the transactions.
- ix. At the detail screen, key in the Input and Output GST account code for each amount as seen in the report. Ensure the correct Tax Code is selected.
- x. Key in the GST Expenses and amount.

Notes:

DO NOT BACK DATE TRANSACTIONS AS GST REPORTS AND RELEVANT SUBMISSIONS HAD BEEN SEND (SUBMITTED) TO KASTAM.

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